



Youth Community Action Team Member Job Description

Title: Youth Community Action Team Member (Volunteer-Intern)

Position Reports Directly to: Primary Prevention Coordinator

Summary:

Volunteer work with the Harbor House (HH) Youth Community Action Team (YCAT) provides high school students with the opportunity to expand their leadership skills while engaging in meaningful work to support the organization's efforts to end and prevent intimate partner violence (IPV) and teen dating violence in Central Florida.

Opportunities include:

- Exploring Career Opportunities – Volunteers will be exposed to various career options related to nonprofit and social justice work.
- Networking – Volunteers will meet a variety of people at the local and state levels to form lasting professional relationships.
- Mentorship – A Harbor House employee will mentor volunteers throughout their internship. Employees will provide guidance and assistance within personal and professional goal settings.

Principal Responsibilities:

- Focus on social media marketing campaigns that will help prevent intimate partner violence (IPV) and teen dating violence within the community.
- Act as a liaison between Orange County youth, their respective high schools, and Harbor House with regards to the YCAT program.
- Develop sustainability of the YCAT Program in the local community by using social media.
- Develop opportunities for youth; organizing strategies related to prevention and awareness of teen dating violence on social media websites and applications;
 - Events may include, but are not limited to, public awareness events, health fairs, sporting events, and community outreach events.

- Attend Harbor House Youth Community Action Team meetings, youth events and trainings as assigned by the Harbor House Primary Prevention Coordinator;
- Engage in leadership building activities including event coordination, meeting facilitation, public speaking, researching emerging teen dating violence topics, and peer engagement
- Contribute to the Youth Community Action Team Program evaluation efforts by participating in focus groups to inform the social media marketing campaign and complete pre-post survey tools in regards to social media literacy trainings.
- Assist in the creation of the social media marketing campaign.

Specific Requirements:

- A strong motivation to become a local leader to better our society's future
- HH YCAT Application
- Completion of the HH R3 (Recognize, Respond, and Refer) Training
- Must be computer savvy and know how to use social media programs and applications for computers and smartphones.
- A willingness to complete Harbor House's CORE training.

Knowledge and Skills

- Computer literacy and knowledge of emerging and current social media platforms;
- Passion and commitment to end and prevent all forms of violence;
- Demonstrated creativity, flexibility and comfort working with a diverse population;
- Excellent verbal and written communication skills (Participation in the YCAT will help strengthen these skills)
- Previous volunteer experience with youth is helpful but not necessary.

Schedule and Commitment:

- Four hours per month for roundtable discussions, webinars, program facilitations, or preparation.
- Minimum of a one-year commitment throughout 2015-2016
- **Ongoing participation is highly recommended**